

SPECIAL SCHOOL BOARD MEETING  
May 2, 2018

The Pelican Rapids Board of Education held a special meeting on May 2, 2018 in the board room at the high school at 6:30 p.m. Board members present: Charlie Blixt, Jon Karger, Michael Forsgren, Kathy Ouren, Anne Peterson. Board members absent: Dena Johnson. Others present: Superintendent Randi Anderson, Brian Korf, Barb Ripley, Jessica Fahje, Coleen Guhl, Heidi Smith, Sheila Johnson.

The meeting was called to order and the Pledge of Allegiance was led by Charlie Blixt.

Michael Forsgren moved to approve the meeting agenda with the addition of the following items:

- Approve payment for baseball field backstop
- Approve the agreement with LCSC for a School Business Manager from 5/3/18 to 6/30/18

The motion was seconded by Kathy Ouren and carried.

Jon Karger moved to hire Karla Breen as a high school Special Education teacher for the 2018-19 school year. The motion was seconded by Anne Peterson and carried.

Anne Peterson moved to hire Whitney Gravalin as an elementary Special Education teacher for the 2018-19 school year. The motion was seconded by Jon Karger and carried.

Anne Peterson moved to hire Abigail Mooney as a high school English teacher for the 2018-19 school year. The motion was seconded by Michael Forsgren and carried.

Kathy Ouren moved to accept the resignation of Bridgette Holl as Spanish and Driver's Education teacher effective May 25, 2018. The motion was seconded by Michael Forsgren and carried.

Jon Karger moved to approve payment of the invoice for the baseball field backstop. The motion was seconded by Michael Forsgren and carried.

Jon Karger moved to approve the agreement with Lakes Country Service Cooperative for a School Business Manager from 5/3/18 to 6/30/18. The motion was seconded by Charlie Blixt and carried.

The meeting was adjourned.

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Charlie Blixt, Chair

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Michael Forsgren, Clerk

REGULAR SCHOOL BOARD MEETING  
May 21, 2018

The Pelican Rapids Board of Education held a regular meeting on April 21, 2018 in the board room at the high school at 6:30 p.m. Board members present: Charlie Blixt, Dena Johnson, Jon Karger, Michael Forsgren, Anne Peterson. Board members absent: Kathy Ouren. Others present: Superintendent Randi Anderson, Brian Korf, Derrick Nelson, Barb Ripley, Cary Haugrud, Mark Masten, Paul Restad, Troy Poach, Coleen Guhl, Heidi Smith, Sheila Johnson, Mark Grefsrud, Trevor Steeves, Lou Hoglund, Becky Wontor.

The meeting was called to order and the Pledge of Allegiance was led by Charlie Blixt.

Dena Johnson moved to approve the meeting agenda with the addition of the following item:

Add item J. Discuss the approval of the finance position/contract with LCSC

The motion was seconded by Michael Forsgren and carried.

Jon Karger moved to approve the consent agenda consisting of the following items:

Approve board minutes of the meetings on April 4 & 16 2018 meetings

Revenue and Expenditure Guidelines

- Financial claims – bills payable-April 30<sup>th</sup> and May bills
- Treasurer's report – March and April
- Investment log – March and April

Accept donations:

To Celebration of Cultures – Various donors \$1,607.65

To Celebration of Cultures – Pelican Drug \$100.00

For a bench at the walking track – Kenneth Larson family-\$688

To Class of 79 Scholarship – Pamela Hovland \$100

To Music Scholarship – Brent Frazier \$300

To Scholarships – Pelican Rapids Lions Club \$1,000

To Paul Pfeifle Scholarship – Lakes Country Cruisers \$500

To Arnie's Scholarship – Arntson family \$1,000

For banner for the softball field – Lake Region Electric Co-op \$500

To FFA – West Otter Tail Crop Improvement Assn \$650

To ISD 548-Baseball – Pelican Rapids Baseball Assoc. \$30,000

To Wrestling – Masons \$670

Personnel:

Hire Abigail Jirik as elementary music teacher

Hire Victoria Stefonowicz as high school Spanish teacher

Hire Jill Roisum as yearbook advisor

Hire Cody Shaffer as Knowledge Bowl advisor

Hire Coleen Guhl as Minnesota Honor Society advisor

Hire Abigail Mooney as HS St. Council advisor

Approve a child care leave for Pamela Eiden from August 27, 2018 to approximately October 12, 2018

Approve the resignation of Doug Bruggeman as St. Council advisor

Approve on-site supervisor position for summer custodians & approve summer Workers – Todd Huseby, Kyle Haugrud, Jenna Nava, Logan Knorr, Sam Waller, Kaleb Tollefson, Haley Westby, Manda Erickson, summer office worker.

Approve a contract with LCSC for LTFM levy assistance for fiscal year 2019

The motion was seconded by Charlie Blixt and carried.

Dena Johnson moved to approve the graduation list for 2018 as presented. The motion was seconded by Anne Peterson and carried.

Jon Karger introduced the following resolution and moved its adoption:

**2018-2019 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

**RESOLVED**, that the Governing Board of School District Number 548, County of Otter Tail, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the high school(s) listed below (name all high schools in the district):

Pelican Rapids High School

Is authorized by this, the Governing Board of said school district or school to:

Renew its membership in the Minnesota State High School League; and,  
Participate in the approved interschool activities sponsored by said League and its various subdivisions.

**FURTHER RESOLVED**, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

***Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and***

***activity programs and will assist school communities in communicating a shared common language as it relates to the value of these said programs.***

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.*

The motion was seconded by Dena Johnson and the above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Dena Johnson introduced the following resolution and moved its adoption:

RESOLUTION REAUTHORIZING A PREVIOUSLY AUTHORIZED  
BOARD APPROVED REFERENDUM AUTHORITY

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota, as follows:

1. The Board has previously authorized a Board approved referendum authority in the amount of \$300 per adjusted pupil unit pursuant to Minnesota Statutes, Section 126C.17, Subd. 9a. That authority expires after taxes payable in 2018. The Board hereby reauthorizes that authority for 5 years, beginning with taxes payable in 2019. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.
2. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2018.

The motion was seconded by Jon Karger and upon a vote being taken the following voted for:  
Peterson, Karger, Blixt, Johnson, Forsgren

And the following voted against:

None

Whereupon said resolution was passed.

Charlie Blixt moved to appoint Jon Karger as a representative to the Fergus Falls Area Special Education Cooperative board for the next three years. The motion was seconded by Dena Johnson and carried.

Dena Johnson moved to table the approval of the 2018-19 activity fees until the June board meeting. The motion was seconded by Michael Forsgren and carried.

Michael Forsgren moved to approve the purchase of a special education van for fiscal year 2019 through Bert's Truck Equipment of Moorhead. The motion was seconded by Jon Karger and carried.

Dena Johnson moved to cancel the June and July work sessions. The motion was seconded by Michael Forsgren and carried.

Anne Peterson moved to approve the contract renewal with Teachers on Call from July 2018 to July 2020. The motion was seconded by Jon Karger and carried.

Charlie Blixt moved to approve the elementary student device lease with Apple Inc. The motion was seconded by Jon Karger and carried.

Dena Johnson moved to approve the contract with LCSC for Business Management services from July 1, 2018 to June 30, 2019. The motion was seconded by Anne Peterson and passed with Jon Karger abstaining from the vote.

Dena Johnson moved to close the meeting to discuss negotiations strategy. The motion was seconded by Charlie Blixt and carried.

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Charlie Blixt, Chair

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Michael Forsgren, Clerk